

ACCOUNTING

CPHE

CERTIFICATE IN PROFESSIONAL HARDWARE ENGINEERING

Qualification :- Matric,+2, Graduate, Engineering and PG. in any stream.
Duration :- 6 Months. { Theory + Practical Time :- 216 Hrs }

Course Details

HARDWARE

- Basic Electronics
- Basic Concept and Technical Terms of a Computer
- MS DOS , Windows-XP
- MS-Office
- Formatting , Partition
- Loading of Software , Anti-virus , Operating Systems
- Motherboard
- Printer
- Monitor
- SMPS
- Hard disk
- Mouse
- Key board
- Floppy disk
- CD-Drive , Combo Drive , DVD Drive
- Different Cards used in Computer
- Assembling and Trouble Shooting of PC.
- Installation of Drivers
- Speed Data Entry Technology

NETWORKING

CPNE

CERTIFICATE IN PROFESSIONAL NETWORK ENGINEERING

Qualification :- Matric,+2, Graduate, Engineering and PG. in any stream.
Duration :- 6 Months. { Theory + Practical Time :- 216 Hrs }

Course Details

NETWORKING

- Introduction to Networking
- LAN/WAN/MAN
- Types of Cable & Crimping
- Introduction of Wireless Networking
- Introduction of Blue-Tooth Technology
- Networking Through (Win-98,Win-2000,Win-NT,Win-XP)
- Linux Networking
- Types of Layers / Topologies
- Introduction to Different types of Protocols
- Advance Internet Technology.
- Speed Data Entry Technology

ADFA

ADVANCE DIPLOMA IN FINANCIAL ACCOUNTING

Qualification :-+2, Graduate, Engineering and PG. in any stream.
Duration :- 1 Year { Theory + Practical Time :- 432 Hrs }

Course Details

Semester-1

- BASIC CONCEPT AND TECHNICAL TERMS OF A COMPUTER
- OFFICE XP (WORD,EXCEL,POWER POINT)
- Accounting Concepts
- Tally 9.0 .
- Wings 2000 Pro.
- E.X. NextGeneration

Semester-2

- Direct Tax (Basic Concepts, Filing & Filing of Forms & Challans, E-TDS)
- Indirect Tax (C.S.T,VAT- Basic Concepts, Filing & Filing of Forms & Challans)
- R.O.C-(Secretarial Records)
- Company Incorporation, Statutory Register & Records
- EXPORT & IMPORT POLICIES (Registration, Documentation & Procedures).

CERTIFICATE COURSE IN OFFICE AUTOMATION & FINANCIAL ACCOUNTING

Qualification :- +2, Graduate, Engineering and PG. in any stream.
Duration :- 3 Months. { Theory + Practical Time :- 108 Hrs }

Course Details

- Basic Concept and Technical Terms of a Computer
- MS DOS (DISK OPERATING SYSTEM)
- WINDOWS -XP OPERATING SYSTEM
- MS - OFFICE (WORD , EXCEL , POWER POINT , ACCESS)
- ACCOUNTING PACKAGE
- ADVANCE INTERNET TECHNOLOGY
- SPEED DATA ENTRY TECHNOLOGY

OUR CENTRE



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AN ISO 9001:2008 CERTIFIED INSTITUTE

SOFTWARE, HARDWARE, NETWORKING & ACCOUNTING INSTITUTE

HEAD OFFICE

Chourdury Complex, Near Gadagadia Chhak,
Balasore, Orissa, India. Pin : 756 003
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ISO
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INSTITUTE



SOFTWARE

PGDCA / ADPCA (Under Graduate)

Post Graduate Diploma in Computer Application (Advance)

Qualification :- Graduate, Engineering and PG. in any stream.
Duration :- 1YR. { Theory + Practical Time :- 432 Hrs }

Course Details

Semester-1

- MS DOS (Disk Operating System)
- Windows –XP Operating System
- MS – Office
(*Word ,*Excel ,*Power Point ,*Access)
- DTP Course (Page Maker ,Coral Draw)
- C Programming
- Advance Internet Technology (Web World)

Semester-2

- Basic Concept of Hardware Maintenance
- Accounts Management Through Tally
- C++ Programming
- Linux / Oracle
- Speed Data Entry Technology

ADPP

(ADVANCE DIPLOMA IN PROFESSIONAL PROGRAMMING)

Qualification :- +2, Graduate, Engineering and PG. in any stream.
Duration :- 1YR. { Theory + Practical Time :- 432 Hrs }

Course Details

Semester-1

- Basic Concept and Technical Terms of a Computer
- Programming Logic and Techniques
- C-Programming
- DATA STRUCTURE
- C++ Programming

Semester-2

- Oracle Developer
- JAVA Developer
- LINUX TECHNOLOGY
- BASIC CONCEPT OF HARDWARE & NETWORKING

DCA

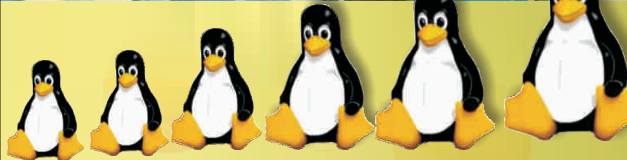
DIPLOMA IN COMPUTER APPLICATION

Qualification :-Matric,+2, ITI & Graduate, Engineering and PG. in any stream.
Duration :- 6 Months. { Theory + Practical Time :- 216 Hrs }

Course Details

Package

- Basic Concept and Technical Terms of a Computer
- MS DOS (Disk Operating System)
- Windows –XP Operating System
- MS – Office (*Word ,*Excel ,*Power Point ,*Access)
- DTP Course (Page Maker ,Coral Draw)
- C Programming



CERTIFICATE IN LINUX SPECIALIST

Qualification :- +2, Graduate, Engineering and PG. in any stream.
Duration :- 3 Months. { Theory + Practical Time :- 108 Hrs }

Course Details

Package

- Understanding Unix System , GNOME & KDE.
- Understanding Unix Commands
- General purpose utility :- (password , lock , echo , pwd , call , date etc)
- Navigating with the file system :- (cd , mkdir , rmdir , ls etc)
- Handling Ordinary Files :- (rm , mv , cat , cp etc)
- Overview in Vi-editor :- (creating / editing / modifying files)
- The Process (sh process)
 - * Execute the files in Linux
 - * Shell Script concept
- Shell Script :- (if , expr , while loop , until , exit , wait , sleep , etc)
- SYSTEM ADMINISTRATION-I
 - * TCP/IP NETWORKING
 - * Advance File
- SYSTEM ADMINISTRATION-II
 - * Adding User , * User mode * Password Administration
 - * Mounting , * INIT , * Shut Down , * processes ,
 - * Configuring a printer , * Configuring Networking System
 - * FTP , * Telnet
- Overview Regarding Kernal 2.4-22
- Linux loading in Multiplatform.

PROFESSIONAL COURSE IN AUTO-CAD

Qualification :-ITI, Diploma, +2, Graduate, Engineering and PG. in any stream.
Duration :- 3 Months. { Theory + Practical Time :- 108 Hrs }

Course Details

Package

- **2D**
- Introduction to Auto-CAD 2000
- Setting up your drawing Environment
- Mastering in Co-ordinate System
- Object Creation
- Controlling of Drawing Display
- Object Selection
- Drawing with Precision
- Editing objects with properties
- Managing Layers
- Text in Auto-CAD
- Blocks, Styles, Xerfs
- Annotation of Drawing using dimensions
- Auto-CAD , Design Center
- Creating a layout to plot
- Plotting your drawing

3D

- Mastering in UCS
- Surface Modeling
- Drawing Pre-defined of 3D models
- Construction of 3 D surface models
- Editing 3D Surface models
- Solid Modeling : Drawing Pre-defined of 3 D models, Solid modeling utilities editing solid models
- Rendering : Basic Rendering Effects of lights & scene Attachment of materials
- Customization



DPHN

Diploma in Professional Hardware & Networking

Qualification :- +2, Graduate, Engineering and PG. in any stream.
Duration :- 1YR. { Theory + Practical Time :- 432 Hrs }

Course Details

HARDWARE

- Basic Electronic
- Basic Concept and Technical Terms of a Computer
- MS DOS , Windows-XP
- MS-Office
- Formatting , Partition (PC & Laptop)
- Loading of Software , Anti-virus , Operating Systems(PC & Laptop)
- Motherboard
- Printer
- Monitor
- SMPS
- Hard disk
- Mouse & Key board Technology
- Floppy disk , Memory Chips, Pen Drive
- CD-Drive , Combo Drive , DVD Drive
- Different Cards used in Desktop & Laptop
- Assembling and Trouble Shooting of PC.
- Installation of Drivers (PC & Laptop)
- Hard Disk Backup & Disk Manager Utility (Laptop)

NETWORKING

- Introduction to Networking
- LAN/WAN/MAN
- Types of Cable & Crimping
- Introduction of Wireless Networking
- Introduction of Blue-Tooth Technology
- Networking Through (Win-98,Win-2000,Win-NT,Win-XP)
- Linux Networking
- Types of Layers / Topologies
- Introduction to Different types of Protocols
- Advance Internet Technology.
- Speed Data Entry Technology

DATA RECOVERY SYSTEM

Qualification :- Matric,+2, Graduate, Engineering and PG. in any stream.
Duration :- 3 Months. { Theory + Practical Time :- 75 Hrs }

Course Details

- Types Of Hard Disks
- Types of Operating Systems
- Booting process of Windows.
- Why data loss occurs?
- A study of Partition and structure.
- Disk structure terminology.
- What information is required to diagnose a crash?
- Physical Crash -
- Analyzing possibilities and non-possibilities.
- Methods to diagnose.
- Logical Crash -
- Analyzing possibilities and non-possibilities.
- Methods to diagnose. How to perform the Recovery?
- Search Lost Partitions
- Advance mode